

UNIVE

Equipment Loan Agreement Form

Wilmington University provides assistive technology on loan for a temporary period to students with documented disabilities who qualify to receive special accommodations. In order to receive equipment, students must properly register with the Office of Student Affairs to receive special accommodations. WU requires students to handle borrowed equipment with care and mandates the return of the equipment upon graduation or withdrawal from the University (whichever comes first).

If the equipment is not returned in a timely manner, returned in damaged condition, or lost, the student's account will show an outstanding balance resulting in the charge for the equipment. Non-payment will result in a hold being placed on the account which could affect the student's inability to access of grades, register and graduate.

Name: _____ Student ID #: _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone #: _____ Alternative #: _____

Email: _____

Please check student status. Undergraduate Graduate

Site of Attendance (please circle).

Burlington Cumberland Dover DAFB Georgetown New Castle Salem Graduate Center

Major: _____ Year of Graduation: _____

of Disability/Special Need: _____

of Equipment requested: _____

period you will borrow the equipment: _____

Completing this form, you agree and understand the following:

The borrowed equipment must be returned to the Office of Student Affairs on time and in good condition.

The borrowed equipment must be returned by the last semester you are enrolled as a student at the University

You assume financial responsibility for repairing the equipment if it is lost or damaged as a result of neglect or carelessness.

You assume financial responsibility for battery replacement in battery operated equipment and you are responsible for security of equipment during the loan period.

If the equipment is stolen, you will report to the Office of Student Affairs and the Office of Public Safety immediately.

Read and understand the conditions to borrowing equipment from Wilmington University.

Signature of Student _____

_____ Date

Signature of Parent/Guardian (if under 18) _____

_____ Date

Information by the Office of Student Affairs only:

Equipment issued: _____

Equipment tag #: _____

Equipment returned: _____

Deadline to return equipment: _____