



### **III. METHODOLOGY:**

Syllabus is sole property of Wilmington University

*Division of Education  
Professional Partners  
Creating Environments for Learning*

86-88 = B  
 83-85 = B-  
 80-82 = C+  
 77-79 = C  
 74-76 = C-  
 73-71 = D+  
 68-70 = D  
 65-67 = D-  
 Below 65 = F  
 FA = Failure due to absences

**Incomplete:** This grade is given if a student is unable to complete course requirements for reasons that are beyond the student's control. Incomplete grades are never given for unsatisfactory performance. An Incomplete grade requires the agreement and approval of the instructor. Incomplete grades automatically change to F on the 60<sup>th</sup> calendar day following the last day of the class, if course requirements have not

## V. ATTENDANCE POLICY:

### Wilmington University Policy:

Regular and prompt class attendance is an essential part of the educational experience. Wilmington University expects students to exercise good judgment regarding attendance. Students accept full responsibility for ensuring that work does not suffer from absences. All students are expected to attend every scheduled meeting of each class on time. Exceptions may be made for Wilmington University-sponsored or work-related activities, illness, or valid emergencies

### Division of Education Policy:

In the Division of Education, faculty must approve all requests for exceptions to the University policy. Faculty must be contacted prior to class in all cases except valid emergencies. Failure to obtain approval for exceptions may result in lowering the final passing grade or assigning an FA (failure due to absence).

## VI. ACADEMIC HONESTY:

Wilmington University is built upon a strong foundation of integrity, respect and trust. All members of the university community have a responsibility to be honest and the right to expect honesty from others. Any form of academic dishonesty is unacceptable to our community and will not be tolerated. Students should report suspected violations of standards of academic honesty to the instructor, department head, or dean.

## VII COURSE PORTFOLIO (for MCT 6410 students only)

This portfolio is intended to synthesize and organize the work you have completed throughout the semester. Thus, a satisfactory portfolio will contain the following pieces: a) cover page, b) table of contents, c) Portfolio introduction and a brief synthesis of the knowledge gained. Discuss briefly how the knowledge and or skills learned have prepared you for social justice work, c) Other--- such as copies of work completed and diversity resources you intend to use in your classroom, d) Portfolio conclusion.

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