

WILMINGTON UNIVERSITY
COURSE SYLLABUS

FACULTY MEMBER:

TERM:

COURSE TITLE: Interviewing & Investigating

COURSE NUMBER: LES 350

OFFICE HOURS/METHOD OF CONTACT:

Technical Requirements that may be required to utilize technology in this course:

A headset or microphone.

A webcam.

COURSE DESCRIPTION:

This course provides hands-on instruction in various methods of obtaining information from a variety of public and private sources and instructs students in the skill of gathering information from individuals through active listening, record keeping, proper questioning, and other essential interview techniques. This course is a legal specialty.

COURSE OBJECTIVES:

Important – IDEA Objective 1: Gaining factual knowledge (terminology, classifications, methods, and trends).

Important – IDEA Objective2: Learning fundamental principles, generalizations, or theories.

Essential – IDEA Objective 3: Learning to apply course material to improve thinking, problem solving, and decisions.

LEARNING OBJECTIVES:

GOAL A: Prepare documents necessary for the representation of clients in a legal manner.

Learning Outcomes: The student will:

A-1 Prepare a FOIA request.

A-2 Prepare a series of questions specific to a particular legal problem that would guide an initial client interview.

GOAL D: Organize and maintain printed and electronic information related to multiple interests through effective prioritization and time management.

Learning Outcomes: The student will:

D-1 Explain the benefit of checklists in preparing for client/witness interviews.

D-2 Explain how to label, secure, and document physical evidence to comply with the evidentiary rules.

GOAL E: Interact professionally and cooperatively with a service orientation toward co-workers, clients, and vendors.

Learning Outcomes: The student will:

E-1 Explain the functions that non-attorneys can perform in formal discovery.

METHODOLOGY:

A. Teaching Methods:

Readings, discussions, external research assignments, learn by doing projects, exams, written papers and oral presentations.

B. Evaluation Procedures:

All assignments will be graded using Rubrics, which are located in Canvas. Assignments for this course must use a Microsoft Office™ file format. Text based documents such as papers and journals must use Microsoft Word™ and be sent/uploaded as a .doc or .docx file. Failure to use the .doc or .docx file will result in zero (0) points for the assignment.

Discussion Board	15%
LBD Assignments	

Week 1

Chapters 1, 2, and 3

