

**COLLEGE OF BUSINESS  
COURSE SYLLABUS**

**FACULTY MEMBER:****TERM:****COURSE TITLE:** Administrative Law**CRN:****COURSE NUMBER:** MPA 6503**FACULTY CONTACT INFORMATION:****Technical requirements that may be required to utilize technology in this course:**

- A headset or microphone
- A webcam
- Course Software/Hardware may be required (check with Instructor)

**Textbook(s):** Textbook information can be found using this link to the [Campus Store](#) website.

**Pre-Requisites:** Some courses may require specific pre-requisite courses. Check with your Program Chair.

**COURSE DESCRIPTION:**

This course focuses on administrative law with respect to enabling legislation that creates agencies at the federal, state, and local governmental levels, including delegated powers. Emphasis is placed on the evolution of agency influence through examination of court decisions with respect to broadened agency powers.

**MAJOR INSTRUCTIONAL GOALS and LEARNING OBJECTIVES:****GOAL A:**

The goal of this course is to fully understand the role of the regulatory and administrative processes in the field of public administration. Once a law is enacted, students will learn how agencies promulgate regulations in order to fully implement the law-and how public policy concepts are actually enacted at the agency level and the role of the judicial system in this process.

**Learning Objectives:** The student will:

- A-1 Explain the development of administrative law in the growth of both economic and social regulatory agencies including the Administrative Procedures Act.
- A-2 Explain the constitutional and political sources of administrative law including the delegation of powers.
- A-3 Examine the judicial reasoning that moved agency power from specific delegated standards to vague standards and very broad discretion

- A-4 Compare the investigative methods and instructions of agencies, and requirements to be followed by the agency with respect to rules and regulation enactment.
- A-5 Analyze the due process requirements, and the difference between "privilege" and "rights" as applied to earnings, entitlements, and terminations.
- A-6 Describe aspects and requirements for "Fair" hearings to include "Parties", "Notices", "Particulars", "Discovery", and "Hearing Officers".
- A-7 Evaluate the procedural rules for hearings to include the process of proof and decision, and procedural aspects required before an agency decision may be taken to judicial review.
- A-8 Compare the required separation of legislative, executive, and judicial powers under federal and state constitutions with combined legislative and judicial powers of agencies.
- A-9 Demonstrate the ability to assimilate and communicate knowledge, ideas, and innovations concerning significant aspects of administrative law through written and oral presentations.

### **TEACHING METHODOLOGY:**

#### **A. Teaching Methods:**

This learning environment will be interactive with the objective of empowering the

**Academic Integrity Policy:** [Academic Integrity Policy](#) in regards to issues such as plagiarism, cheating, test tampering, etc.

Submission of student assignments is self-plagiarism. Individual instructors may have additional requirements posted below in the Supplemental Information section and in your course.

Cyber Day: (Suggestions for [Cyber Day](#) sessions can be found on the website. *Add specific instructions here.*)

**Disability Support Services:** Wilmington University actively supports the rights of students with disabilities to have equal access to education. Wilmington University makes every reasonable effort to accommodate the needs of students with disabilities. Students must contact and self-identify with the Office of Disability Services at the New Castle Campus-Pratt Student Center and furnish [proper documentation](#) of their disability in order to receive available services and/or accommodations.

**Student Code of Conduct:** Wilmington University is a community of individuals who come together to learn, work and grow in character. Students are expected to conduct themselves in a mature and responsible manner that demonstrates commitment to the ideal of honorable behavior for oneself and the community as a whole. Students are also responsible for being familiar with and abiding by the policies and regulations of the University, which are communicated in the [University Student Handbook](#).

**Changes to the Syllabus:** The instructor reserves the right to change the contents of this syllabus due to unforeseen circumstances. Students will be given notice of relevant changes in class, through a Canvas Announcement, or through WilmU e-mail.

#### **D. Course Assignments:**

**Discussion Boards:** Each week students will complete a discussion board post. Your post should incorporate your readings for the week, using at least one citation. In

**Case Brief:** For Weeks 2, 3, 5, 6, you will brief an administrative law case on the topic that is assigned for the week. You will select the cases from the provided website, or you can search other sources. The briefs should follow the format that is provided in the course.

**Essay:** Please read the Administrative Procedure Act located in the appendix of your book. Write a one to two-page essay, in APA format, answer the following question: Which section do you feel is the most effective in controlling the actions of administrative agencies? Please explain your answer.

**Midterm Exam:** In Week 4 there will be a midterm examination. This is an open book exam and will cover Chapters 1 to 6 in the book. The exam will consist of 24 multiple



